

December 17, 2018 - December 23, 2018

December 2018						
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January 2019						
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Monday, December 17

- **8:00am - 8:45am Gift Presentation - JDC - ALL** (JDC) - Baker, Kyler
- **9:00am - 10:00am 2018 Staff Meeting - All** (Commission Chambers) - Fogerty, Bonnie ☉
- **10:00am - 11:00am Meeting with Susan Shannon - All** (Commission Chambers) - Fogerty, Bonnie
- **11:00am - 12:00pm Meeting with Rose Malisani and Carey Ann Haight - GFPS Lease Agreement - JANE** (Carey Ann's Office) - Weber, Jane
- **12:00pm - 5:00pm MTDA planning session -joe** (Airtport)
- **12:00pm - 1:00pm Conference Call with Ellen Sievert - Jane** (Tax Appeal room #116) - Fogerty, Bonnie
- **2:00pm - 3:30pm Meeting with Treasurer's Office - All** (Commission Chambers) - Fogerty, Bonnie
- **6:00pm - 7:30pm Rural Fire Council Meeting - Jane** (DES) - Weber, Jane

Tuesday, December 18

- **9:30am - 10:30am Commission Meeting - All** (Commission Chambers) - Fogerty, Bonnie
- **11:00am - 12:00pm Department of Technology Updates - All** (Commissioner Briggs' Office) - Fogerty, Bonnie ☉
- **3:00pm - 5:00pm Out of the Office - Joe** - Fogerty, Bonnie
- **4:30pm - 5:30pm Copy: Library Board Meeting- Jane** (GF Library - Montana Room) - Warren, Frank A.

Wednesday, December 19

- **8:00am - 10:00am GFDA Executive Committee Meeting - Joe** (2nd Floor Boardroom) - Briggs, Joe ☉ 🗄
- **9:30am - 10:30am CONFIRMED Conference call with Sandy Johnson and Elizabeth Erickson - Jane, but other Commissioners**
- **11:00am - 1:00pm Christmas Holiday Potluck - All** (Commission Chambers) - Fogerty, Bonnie
- **11:30am - 1:00pm CHCC Board Meeting - Jim** (Courthouse Annex - Room 116) - Besich, Trista K. ☉
- **11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe** (Holiday Inn) - Briggs, Joe ☉
- **12:30pm - 1:30pm ExpoPark Advisory Board Meeting** (Atrium, ExpoPark) - Fogerty, Bonnie
- **2:00pm - 3:00pm Meeting with Kim Thiel Schaaf - All** (Commission
- **3:00pm - 5:00pm Opportunity Inc. Board Meeting - Jim**
- **5:30pm - 7:30pm Calumet CAP meeting - Jane** (Black Eagle) -

Thursday, December 20

- **9:00am - 10:00am Meeting with Ellen Sievert - Jane** (Chamber Basement) - Weber, Jane
- **10:00am - 11:00am GF Senior Citizen Board Meeting - Jim** (Senior Citizen Center) - Fogerty, Bonnie ☉
- **11:30am - 1:30pm Prairie Kraft Specialties Christmas Party - ALL** (1500 51st Street South - Prairie Kraft Specialties Shop) - Baker, Kyler
- **2:00pm - 3:30pm TENTATIVE MEETING with Rebecca Engum - ALL** (Commission Chambers) - Weber, Jane
- **4:00pm - 5:00pm Discuss Safety with Jeff & Linda - All** (Commission Chambers) - Fogerty, Bonnie

Friday, December 21

Saturday, December 22

Sunday, December 23

December 24, 2018 - December 30, 2018

December 2018						
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Monday, December 24

- **10:30am - 12:30pm Center for Mental Health Meeting - Jane** (C4MH) - Weber, Jane ☺
- **4:00pm - 5:30pm NHA Board Meeting - Jane** (Civic Center) - Weber, Jane ☺

Tuesday, December 25

■ **Christmas Day** (County Offices Closed) - Fogerty, Bonnie

Wednesday, December 26

- **7:00am - 9:00am Chamber of Commerce board of Directors meeting - Joe** (Chamber office) - Briggs, Joe ☺
- **9:30am - 10:30am C4MentalHealth Finance Mtg - Jane** (C4MH) - Weber, Jane ☺
- **11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe** (Holiday Inn) - Briggs, Joe ☺
- **12:00pm - 1:30pm Gateway Board of Directors Meeting - Jane** (Gateway Office) - Fogerty, Bonnie ☺
- **12:30pm - 1:30pm ExpoPark Advisory Board Meeting** (ExpoPark Paddock Club) - Fogerty, Bonnie ☺
- **2:00pm - 3:00pm CHCC Updates with Trista Besich - All** (Commission Chambers) - Fogerty, Bonnie ☺
- **2:00pm - 3:00pm Copy: CHCC Updates with Trista Besich - All** (Commission Chambers) - Fogerty, Bonnie ☺

Thursday, December 27

- **8:30am - 9:30am BO/Grant Updates with Mary Embleton - All** (Commission Chambers) - Fogerty, Bonnie ☺
- **9:30am - 10:30am Commission Meeting - All** (Commission Chambers) - Fogerty, Bonnie
- **4:00pm - 5:30pm The History Museum Board - Jane** (The History Museum) - Weber, Jane ☺

Friday, December 28

Saturday, December 29

Sunday, December 30

CASCADE COUNTY COMMISSION MEETING
December 11, 2018
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission
Journal #58

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on December 18, 2018.

Commission: Madam Chair Jane Weber, Commissioner Joe Briggs – excused, and Commissioner Jim Larson.

Staff: Carey Ann Haight and Charity Yonker – Deputy County Attorney's, Les Payne – Deputy Public Works Director, Sandor Hopkins and Anna Ehnes – Planner's, Trista Besich – CHCC CEO, Sandy Johnson – Sanitarian, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk and Recorder's

Public: Jenn Rowell – Media, Andrew Finch – City of Great Falls, Joni Nebel and Robert Morgan

Call to Order: Madam Chair Weber called the meeting to order.

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. **00:14**

Purchase orders and accounts payable checks: *See agenda for payment information.*

Commissioner Larson moved to accept purchase orders and accounts payable warrants.

04:32

Motion carries 2-0 04:42

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Larson made a **MOTION** to (A) Approve minute entries (November 21, 2018; November 27, 2018; November 28, 2018; December 4, 2018; December 5, 2018), (B) Approval of Routine Contracts as Follows: **04:56**

Consent Agenda

Contract 18-206: Department of Defense Operation & Maintenance Program. Project Name & #: MT DAR 2020(1), Defense Access Roads FY 2020. Parties to Agreement: Federal: US Department of Transportation, Federal Highway Administration, Western Federal Lands Highway Division, Department of Defense: Malmstrom AFB. Counties: Teton, Cascade & Lewis and Clark. Federally Funded. County Cost: Maintenance of the completed facility. **05:26**

Contract 18-207: Grade Crossing Signals & Surface Tri-Party Agreement between State of Montana Department of Transportation and Cascade County, BNSF RRxing-Manchester RD-Great Falls, RRP-RRS 7(74), [9560], US DOT 088 690Y. **05:31**

City-County Health Department

Contract 18-204: Cooperative Agreement between MT DPHHS and Board of Health. Purpose: To establish payment schedule for disbursement to BOH to support inspections of establishments. Term: January 1, 2019 – December 31, 2019. **06:21**

Contract 18-205: Amendment #1 to MT DPHHS Task Order 19-07-6-11-008-0, Public Health Emergency Preparedness Purpose: Update/Add deliverables to the initial Task

Order and increase funding. Total Amount: \$134,294 (Increase: \$39,507) Effective: July 1, 2018 – June 30, 2019 (Ref: Contract #17-62 R0340459) **07:32**

Community Health Care Center

Resolution 18-84: A resolution to Disburse Funds to the Community Health Care Center, Inc. Amount: \$100,000 **08:29**

Motion carries 2-0

AGENDA ITEM #1 **12:01**

Motion to Approve or Disapprove:

Board Appointment – Regional Airport Authority

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Debra Evans	(2)	12/31/2021

Casey J. Lalonde

Matthew J. Mattingly

Commissioner Larson made a **MOTION** to table Agenda Item #1 until the next regularly scheduled Commission Meeting on December 18, 2018.

Motion carries 2-0 **13:20**

AGENDA ITEM #2 **13:35**

Motion to Approve or Disapprove:

Board Appointment – Planning Board

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Richard Liebert	(3)	12/31/2020

Bruce Moore, Rob Skawinski, Ken Thornton

Commissioner Larson made a **MOTION** to table Agenda Item #2 until the next regularly scheduled Commission Meeting on December 18, 2018.

Motion carries 2-0 **14:19**

AGENDA ITEM #3 **14:42**

Motion to Approve or Disapprove:

Board Appointment – Zoning Board of Adjustment

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
William C. Austin, Richard Liebert	(3)	12/31/2020

Tony C. Lucas, Bruce Moore, Renae Munson, Leonard Reed, Robbie Regennitter, Rob Skawinski, Ryan Villines

Commissioner Larson made a **MOTION** to table Agenda Item #3 until the next regularly scheduled Commission Meeting on December 18, 2018.

Motion carries 2-0 **15:18**

AGENDA ITEM #4 **15:40**

Motion to Approve or Disapprove:

Fleet Light Duty Vehicles Bid Award

Contract 18-208: Bid Proposal: Duval Ford, LLC – Jacksonville, Florida

Total Cost: \$250,718

Commissioner Larson made a **MOTION** to approve Contract 18-208 bid proposal from Duval Ford, LLC of Jacksonville, FL for six (6) small SUV's and four (4) 4x4 ¾ Ton Super Cab Pickups with 8ft box, as described in the staff report, and accept trade-in value for four (4) 2004 Ford 1 Ton Flatbed 3WD Pickups, and one (1) 2007 Chevy Colorado Pickup, as described in the staff report, for a total bid award of \$250,718.00 and instruct staff to complete the purchasing process. **Motion carries 2-0** **20:22**

AGENDA ITEM #5 **20:33**

Motion to Approve or Disapprove:

Contract 18-209: 2018 Memorandum of Agreement for the Great Falls Metropolitan Transportation Planning Process. *Presented by: Andrew Finch, Great Falls MPO Staff*
Commissioner Larson made a **MOTION** to approve Contract 18-209 Memorandum of Agreement for the Great Falls Metropolitan Planning Process.

Motion carries 2-0 26:17

AGENDA ITEM #6 26:51

Public Hearing:

Motion to Approve or Disapprove: Variance Request for Rolling Meadows Phase III Major Subdivision *Initiated by: Robert & Gale Morgan, Bonesteel, LLC*

Recess the Commission Meeting:

Madam Chair Weber recessed the Commission Meeting at 9:58 a.m.

Public Hearing:

Madam Chair Weber opened the Public Hearing at 9:58 a.m.

Reading of the Public Notice:

The reading of the public notice was waived without objections and made part of the public record. *(See Exhibit A and B) 28:05*

Staff Presentation:

Sandor Hopkins, Planner, read the staff report. **28:19-34:25**

Madam Chair Weber asked Sandor to show the public how the existing roads satisfied the planning board's question relating to fire and emergency service access. **34:31**

Call for Applicant:

Madam Chair Weber called for the applicant to speak.

Robert Morgan, 43 Caragana Drive, Ulm, MT, spoke. **36:21**

Call for Written Testimony:

Madam Chair Weber called for written testimony and none was presented. **42:47**

Call for Proponents:

Madam Chair Weber called for proponents, three times with no response. **42:51**

Call for Opponents:

Madam Chair Weber call for opponents, three times with no response. **43:13**

Call for Informational Witness:

Madam Chair Weber called for informational witnesses, three times with no response. **43:32**

Close to Public Hearing:

Madam Chair Weber closed the public hearing at 10:14 a.m.

Reopen the Commission Meeting:

Madam Chair Weber reopened the Commission Meeting at 10:14 a.m.

Motion:

Commissioner Larson made a **MOTION** to approve the subdivision variance request from County Road Standards for Rolling Meadows Phase III Major Subdivision. **44:04**

Motion carries 2-0 45:19

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Madam Chair Jane Weber called for public comment.

Bonnie Fogerty provided a letter from Joan Smiley. *(See Exhibit C) 45:55*

Madam Chair Weber read the letter. **46:06**

Adjournment: Madam Chair Weber adjourned this Commission Meeting at **10:18 a.m.**

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX
December 12, 2018 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. This written record is in draft form until officially approved on December 18, 2018.		COMMISSION MINUTES JOURNAL # 58
Board of Cascade County Commissioners: Madam Chair Jane Weber, Commissioner Joe Briggs - excused, Commissioner Jim Larson.		
Staff Present: Carey Ann Haight and Charity Yonker – Deputy County Attorney’s, Anna Ehnes – Planner, Scott VanDyken – Captain of Operations, Mary Embleton – Budget Officer, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk and Recorder’s		
Public Members Present: Jenn Rowell – Media and Cory Reeves – Undersheriff Elect		
Madam Chair Weber opened the work session meeting at 2:00 pm		
Consent Agenda Items:	Department:	
Contract 18-210: Cooperative Law Enforcement Agreement Annual Operating Plan & Financial Plan between the Cascade County Sheriff’s Office and the USDA, Forest Service Helena – Lewis & Clark National Forest. Agreement #18-LE-11015600-029 MOD 001. (2019 Annual Plan) Effective until December 31, 2019. Total Amount: \$3,5000 (<i>renewal</i>)	00:09	
		Sheriff’s Office

AGENDA ITEM #1 07:04

Final Plat of the Moe Minor Subdivision

Location: In Section 35, Township 20 North, Range 3 East, P.M.M., Cascade County, Montana
 Initiated by: Barbara Moe, Landowner & Kristi Holmlund, Personal Representative

AGENDA ITEM #2 07:51

Board Appointment – Regional Airport Authority

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Debra Evans	(2)	12/31/2021
Casey J. Lalonde		
Matthew J. Mattingly		

AGENDA ITEM #3 07:52

Board Appointment – Planning Board

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Richard Liebert	(3)	12/31/2020
Bruce Moore		
Rob Skawinski		
Ken Thornton		

AGENDA ITEM #4 07:53

Board Appointment – Zoning Board of Adjustments

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
William C. Austin, Richard Liebert,	(3)	12/31/2020
Tony C. Lucas, Bruce Moore, Renae Munson,		
Leanard Reed, Robbie Regennitter, Rob Skawinski,		
Ryan Villines		

CASCADE COUNTY WORK SESSION MINUTES

COMMISSION CHAMBERS COURTHOUSE ANNEX

December 12, 2018 – 2:00 P.M.

New Added Consent Agenda Item: Carey Ann Haight brought a prosecutorial assistance document in the matter of MC 18-08-02 to the Commission for late addition. The Commissioners agreed to add it to the consent agenda as Resolution 18-85. **07:54**
Mary Embleton brought forward a Contract Amendment for the Phase II Wastewater Project. The Commission agreed to add this item to the consent agenda as Contract 18-211. **09:04**

Public Comments: None

Adjournment: Madam Chair Weber closed the work session meeting at 2:15 p.m.

DRAFT

AGENDA # _____

DATE _____

AGENDA REPORT

Prepared for the

CASCADE COUNTY COMMISSION

ITEM Approved checks issued since 12/1/2018

PRESENTED BY: Cascade County Clerk & Recorder/Auditor

The Board of County Commissioners has approved invoices and accounts payable checks # 291281 through #291448 totaling \$1,100,450.96 and EFT #9101031 through #9101042 totaling \$ 390,690.07 for an A/P total of \$1,461,141,.03 dated 12/03/18 thru 12/07/18.

In addition, payroll checks #93429 through #93527 were issued totaling \$ 54,361.41 and EFT's 5223871 through 5224828 were made totaling \$ 1,049,700.17 for a payroll total of \$ 1,104,061.58 for the month of November 2018.

A listing of all paid warrants is available in the Cascade County Commissioners Office.

AGENDA # _____

DATE _____

AGENDA REPORT

Prepared for the

CASCADE COUNTY COMMISSION

ITEM Approved checks issued since 11/22/2018

PRESENTED BY: Cascade County Clerk & Recorder/Auditor

The Board of County Commissioners has approved invoices and accounts payable checks # 291101 through #291280 totaling \$1,257,281.40 and EFT's #9101028 through 9101030 totaling \$340,821.79 for an A/P total of \$1,598,103.19 dated 11/26/18 thru 11/30/18.

A listing of all paid checks is available in the Cascade County Commissioners Office.

December 18, 2018

AGENDA #1

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM	Public Meeting for the Staff Report for the Final Plat of the Moe Minor Subdivision
INITIATED BY	Barbara Moe (Landowner) Kristi Holmlund (Personal Representative)
SUBJECT	Moe Minor Final Plat, located in the SE ¼ NE ¼ of Section 35, T. 20 N., R. 3 E., P.M.M. Cascade County, Montana.
LOTS	One (1) lot. No new lots are being created, the parcel is going through the minor subdivision review process to remove an agricultural covenant.
EXISTING ZONING	Suburban Residential Two (SR2) District
ACTION REQUESTED	Final Plat Approval for the Moe Minor Subdivision
PURPOSE	To show that all conditions of preliminary plat approval have been met
RECOMMENDATION	Approval of the Moe Minor Final Plat
PRESENTED BY	Anna Ehnes, Planner

December 18, 2018

Agenda #2

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: Regional Airport Authority Board Appointment

PRESENTED BY: Commission

Regional Airport Authority

Applicants **(2) Vacancies** (3 Yr. Term) Term Expiration: December 31, 2021

Debra Evans _____ Requesting Re-Appointment (served 2 terms)

Casey J. LaLonde _____

Matthew J. Mattingly _____

December 18, 2018

Agenda #3

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: Planning Board Appointments

PRESENTED BY: Commission

Planning Board

Applicants **(3) Vacancies** (2 Yr. Term) Term Expiration: December 31, 2020

Richard Liebert _____ Requesting Re-Appointment (served 2 1/2 terms)

Bruce Moore _____

Rob Skawinski _____ Requesting Re-Appointment (filled vacancy 2/2017)

Ken Thornton _____ Requesting Re-Appointment (served 4 terms)

December 18, 2018

Agenda #4

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: Zoning Board of Adjustment Appointments

PRESENTED BY: Commission

Zoning Board of Adjustments

<u>Applicants</u>	<u>(3) Vacancies</u>	(2 Year Term) Term Expiration: December 31, 2020
William C. Austin	_____	Requesting Re-Appointment (served 3 terms)
Richard Liebert	_____	
Tony P. Lucas	_____	
Bruce Moore	_____	
Renaë Munson	_____	
Leonard Reed	_____	Requesting Re-Appointment (filled vacancy 8/2016)
Robbie Regennitter	_____	
Rob Skawinski	_____	Requesting Re-Appointment (filled vacancy 3/2017)
Ryan Villines	_____	